



Domestic (ACH) Wire Transfer Information Form

Please fill out the necessary information on this request form so that we can send money by wire transfer directly to your bank. A wire transfer can take **several days** to reach your bank account once it has been sent from Ensign College's bank. Wire transfers can be subject to fees from each bank. Ensign College has **no** control over any fees charged by either bank and will not be held responsible for such charges.

Requester Information

Student Full Legal Name: _____

Student Ensign ID: _____

Bank Information

- Account Holder Full Legal Name: _____
- Address of Account Holder: _____
- Bank Name: _____
- City of your Bank: _____
- Account Number: _____
- Routing Number: _____

Your bank may require additional information. Each bank has its own wire transfer instructions based on its policies or local laws. To ensure your wire is processed successfully, please attach **your** bank's wire instruction form to this form and complete it as needed. The wire **cannot** be sent until this form is attached.

Authorization

By signing below, you authorize the wire transfer request and declare that you have attached all necessary information for the wire transfer request to be successful. ***The signature must be handwritten. Digital signatures will not be accepted***

Signature: _____ Date: _____

Ensign Office Use Only

For internal processing.

Date Received: _____

Date Approved: _____

Refund Amount: _____

Wire Sent from Bank: _____